

**Draft Summary of the Ordinary Meeting of St Brides Minor Community Council held on Monday  
1<sup>st</sup> July 2024 at Sarn Lifelong Learning Centre and via Zoom**

**Attendance:** Cllrs I Curzon\*, Y Walton-Davies (from 6.17 pm), M John, D McConnell, S Morgan, T Nicholls, T Thomas\*, B Tiltman (Chair) and M Williams\*

\*via zoom

**Apologies:** Councillor E Davies

**No Apologies:** Councillor J Williams

**Public:** None

**Declarations of Interest:**

Councillor Name	Minute Number	Declaration	Speak/Vote
Yvonne W-Davies	41/24-25	Member Coity Higher Community Council	No/No
Mark John	All relevant	All BCBC Matters including Development Control	No/No
	41/24-25	Ynysawdre CC Tenant Community Garden	No/No No/No
Terry Nicholls	42/24-25	Ynysawdre CC	No/No
Dan McConnell	41/24-25	Ynysawdre CC	No/No
Shaun Morgan	n/a	Tenant Allotment Gardens Bryncethin	No/No
Tim Thomas	All relevant	All BCBC Matters	No/No
	41/24-25	Ynysawdre CC	No/No
Martin Williams	All relevant	All BCBC Matters	No/No
	41/24-25	Vice-Chair Coity Higher Community Council	No/No

Minute Number	Agenda Item	Action
37/24-25	Apologies for Absence	<ul style="list-style-type: none"> <li>As above</li> </ul>
38/24-25	Declarations of Interest	<ul style="list-style-type: none"> <li>As above</li> </ul>
39/24-25	Public to Speak	<ul style="list-style-type: none"> <li>There were no members of the public present</li> </ul>
40/24-25	To approve the Minutes of the Ordinary June 2024 Meeting	<ul style="list-style-type: none"> <li>The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.</li> </ul>

41/24-25	To Consider Matters Arising from the June 2024 Council Meeting Minutes	<ul style="list-style-type: none"> <li>The information and action of the Clerk was noted and approved.</li> <li>The Clerk was asked to reiterate its offer to Pier Management to purchase the land at Vale View for £1.</li> <li>The Clerk was asked to invoice BCBC for the cost of the missing basket and broken brackets.</li> </ul>
42/24-25	Christmas 2024	<ul style="list-style-type: none"> <li>The Clerk was asked to arrange the same provision as 2023 and to purchase the additional motifs for Bryncethin for the lighting columns the council had adapted ready in 2023.</li> </ul>
43/24-25	Locations for Benches 3 Wards	<ul style="list-style-type: none"> <li>The Clerk was asked to arrange the necessary permissions/licences to install the benches on land opposite the Royal Oak in Bryncethin, on the green space near Heol Bryncwils in Bryncoch and on the green space on Heol Llansanffraed near the bridge. The benches would be made out of recyclable materials.</li> </ul>
44/24-25	Draft Annual Report 23/24	<ul style="list-style-type: none"> <li>There were no amendments and the Clerk was asked to publish the report. The Clerk was thanked for her work on the report.</li> </ul>
45/24-25	Vacancy - Staff & Dicipinary Committee	<ul style="list-style-type: none"> <li>It was unanimously agreed that Councillor Curzon would take up the vacancy on the Staff &amp; Disciplinary Committee.</li> </ul>
46/24-25	Allowances Policy Update	<ul style="list-style-type: none"> <li>The suggested changes were accepted and approved. It was unanimously agreed the payment of the attendance allowance would continue as it is and the Clerk will review the payment against attendance during the year</li> </ul>
47/24-25	T&CC Fund - 2 <sup>nd</sup> round	<ul style="list-style-type: none"> <li>The Clerk was asked to apply for solar lights at Rowan's Lane and some additional tree planting.</li> </ul>
48/24-25	Finance & Accounts	<ul style="list-style-type: none"> <li>The information was noted and accepted and authority given to make the payments listed for June 2024.</li> </ul>
49/24-25	Chair's Report	<ul style="list-style-type: none"> <li>The information was noted.</li> </ul>
50/24-25	Borough Council Updates/Ward Reports	<ul style="list-style-type: none"> <li>All information was noted.</li> </ul>

51/24-25	Clerk's Report	<ul style="list-style-type: none"> <li>• The information was noted.</li> </ul>
52/23-24	Correspondence	<ul style="list-style-type: none"> <li>• The information was noted.</li> <li>• The Clerk had provided the information on the defibrillators and the Welsh Policy.</li> <li>• Councillor Tim Thomas will submit a referral to BCBC for a bin in the lane between Rees Row and Elm Rise.</li> </ul>
53/23-24	Planning Matters	<ul style="list-style-type: none"> <li>• The Clerk was asked to seek further information on what the containers are being used for and about drainage in relation to application P/24/184/FUL and to make an objection to this application on the council's behalf and to state that the council supports Councillor John's objections made independently.</li> <li>• Councillor Y Walton-Davies noted that the Green Infrastructure Statement had been prepared in late 2023 and has only just been sent out. It was noted that it also contains errors.</li> </ul>
54/24-25	Items for the September 2024 Ordinary Meeting	<ul style="list-style-type: none"> <li>• Items for the agenda: <ul style="list-style-type: none"> <li>➤ Grass cutting service</li> <li>➤ Vacancies Sarn Ward</li> </ul> </li> <li>• The agenda will be kept open for any items that may arise during the month.</li> <li>• The next meeting of the St Brides Minor Community Council will take place on Monday 9<sup>th</sup> September 2024 at Sarn Lifelong Learning Centre and via zoom at 6.00 pm.</li> </ul>