

ST BRIDES MINOR COMMUNITY COUNCIL



MINUTES OF THE ORDINARY MEETING OF ST BRIDES MINOR COMMUNITY COUNCIL HELD ON MONDAY 8th APRIL 2024 AT SARN LIFELONG LEARNING CENTRE AND VIA ZOOM

PRESENT:

Councillors:

M John (Chair)

I Curzon (zoom)

E Davies (zoom until 7.39pm)

Y Walton-Davies

D McConnell (zoom)

S Morgan

T Nicholls

T Thomas (zoom until 8.07pm)

B Tiltman

J Williams

M Williams

Apologies:

Councillors R Teahan-Dyer & P Ford

Public: 4 members of the public were present & 2 members of SW Police

Clerk:

Ann Harris

Minute No: 177/23-24

178/23-24 ITEM 2 DECLARATIONS OF INTEREST

Councillor Name	Minute Number	Declaration	Speak/Vote
Emma Davies	183, 187 & 190/23/24	Library Services	No/No
Yvonne W-Davies	187 & 189/23-24	Member Coity Higher Community Council	No/No
Mark John	All relevant 193/23-24 190/23-24	All BCBC Matters including Development Control Ynysawdre CC Tenant Community Garden	No/No No/No No/No
Shaun Morgan	None relevant	Tenant Allotment Gardens Bryncethin	No/No
Terry Nicholls	193/23-24	Ynysawdre CC	No/No
Tim Thomas	All relevant 193/23-24	All BCBC Matters Ynysawdre CC	No/No No/No
Martin Williams	All relevant 187 & 189/23-24 183/23-24	All BCBC Matters Vice-Chair Coity Higher Community Council Aberkenfig Boys & Girls Football Club	No/No No/No No/No

Note: With the permission of the council agenda item 7 To Receive the Crime Figures for March 2024 was moved up the agenda.

179/23-24 ITEM 3 TO RECEIVE THE CRIME FIGURES FOR MARCH 2024

PCSO Thomas and PC Harper attended the meeting. The crime figures for March 2024 were explained. It was noted that shoplifting crime is increasing and that there's been a spate of vehicle crime in the borough.

PC Harper informed Members about the South Wales Listens facility and asked that members a survey and return them to Councillor Davies to collate and forward to the PCSOs. Councillor Walton-Davies asked for further information on the RTC inc. drink driving figures and members asked if it was possible to receive separate RCT, drink driving, drug driving and general driving figures such as driving whilst using mobile phones?

Other matters discussed was traffic monitoring and the gratitude for the commonsense policing attitude being applied.

Resolved: The information was noted.

180/23-24 ITEM 4 PUBLIC TO SPEAK

None of the public present requested to speak.

Resolved: This was noted.

181/23-24 ITEM 5 TO RECEIVE DR PAUL DAVIES REF. LOCAL CENIN PROJECTS

Dr Paul Davies had written to the council to raise his concerns regarding the continuing response to inspectors feedback from Cenin/RPS for the Ty'n y Waun Solar Farm (DNS/3279521). A copy of his draft response to PEDW regarding the breeding bird survey had been included in the meeting papers for Members. In addition, his concerns regarding the route for construction traffic through Bryncethin from junction 36 were raised and the two matters were discussed and questions asked and answered.

Resolved: All councillors present at the meeting were unanimous agreement with Dr Davies' concerns on both matters and agreed to support his final response which he would send to the Clerk before 25th April.

182/23-24 ITEM 6 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE MARCH 2024 ORDINARY MEETING MINUTES

The Minutes of the March 2024 ordinary meeting had been distributed with the meeting papers.

Resolved: The Minutes were accepted and approved as being a true and accurate record and the Chair signed the minutes.

183/23-24 ITEM 7 TO CONSIDER MATTERS ARISING FROM THE MARCH 2024 MEETING

Minute 162/23-24 Representatives of Awen Cultural Trust

The Clerk confirmed that she'd written to Awen to thank them for attending the March meeting and to say that SBM CC looks forward to receiving the data and report in May 2024.

Minute 164/23-24 Matters Arising from the February 2024 Meeting

Noticeboards: The Clerk confirmed she'd applied for advert consent for the 3 noticeboards but had not yet received an acknowledgement of receipt.

T&CC Grant Funding: The Clerk said it is hoped that following the cabinet and full council meetings on 16th and 17th April a response to the council's MUGA application will be received.

Sarn Centre: Confirmation of the future management of the Centre have been confirmed following

the change to the cleaning staff.

Minute 166/23-24 Deferred Financial Requests

Despite responding to the Ironman fundraising request and the suggestion that Aberkenfig Boys and Girls Football Club write to request a donation, no acknowledgement of receipt of a response has been received from the resident nor a request for funding from the club.

Minute 167/23-24 Playscheme Provision 2024

The Clerk confirmed that the services of Youthworks has been confirmed for a Tuesday and Thursday for the Whitsun half term and six weeks school summer holidays.

Minute 169/23-24 Remembrance Bench

Councillor Thomas had tried to contact Mr Jeanes' family but the email and phone contact details he was given are incorrect. He asked that if anyone has the correct contact details that they forward them to him.

Minute 170/23-24 Chair/Clerks Meetings

The meeting is being arranged for 22nd May 2024 at 6.30 pm at Sarn Centre.

Minute 173/23-24 Borough Council Updates/Ward Reports

In relation to the Hybont project the Clerk had been asked to write to Kelly Berne regarding the transfer of land to CCRD and asked if there is an update from councillors to enable her to write the letter. Councillors gave an update on a planning meeting being held on 29th April 2024.

Minute 175/23-24 Correspondence

The Clerk gave feedback from Councillor D Unwin following the recent Rights of Way Forum meeting and the two points he raised on the request for an upraise on the annual agency agreement contributions for 2024/25 and the creation of Quiet Lanes.

Resolved: The information and action of the Clerk was noted and approved. The Clerk was asked to write to BCBC to let them know that the council is disappointed that the views of the community, including St Brides Minor Community Council, were not consulted prior to the cabinet decision to transfer the two parcels of land to CCRD for use by the Hybont hydrogen production scheme. With respect to planning consent, given the significance of the scheme and the fact that it is a departure to the LDP, this council seeks confirmation that the matter is determined by full BCBC council as was outlined when the LDP was adopted in March.

184/23-24 ITEM 8 WELCOME SIGNS

At the February 2024 Ordinary Council meeting Welcome Signs were discussed and it was resolved as

follows:

It was unanimously agreed to resolve to go ahead with purchasing 2 per ward and to include the costs in the 2025/26 budget when it is likely that the outcome of BCBC's boundary review for T&CCs in regard to amalgamation with another community council is known.

At the March 2024 Ordinary Meeting Councillor Bernard Tiltman asked if Welcome Signs could be re-considered and asked for an item to be included on the April agenda. The Clerk was asked to check the Standing Orders on the method for amending a resolution and the Standing Orders state:

Previous Resolutions: A resolution shall not be reversed within six month except either by a special motion, which required written notice by at least 3 councillors to be given to the Proper Officer in according with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or sub-committee.

Resolved: Following receipt of the above information it was agreed that Welcome Signs could not be discussed until receipt of a written notice by at least 3 councillors is given to the Proper Officer. If these are received by 6th May 2024 then the item can be included on the May 2024 Ordinary Meeting agenda for further discussion.

185/23-24 ITEM 9 LAND USE

Resolved: This item was no longer needed for discussion.

186/23-24 ITEM 10 ADVERSE POSSESSION

The Clerk apologised to Members for not acting quickly on this matter following a resolution in 2023. She had taken advice from the solicitor to find out what an adverse possession application entails, the likely cost and the criteria needed in order to apply to the Land Registry.

Resolved: The information given by the Clerk was noted and discussed. It was unanimously agreed not to go ahead with this adverse possession and asked to include an agenda item for the May Ordinary Meeting on land maintained but not owned by SBM CC

187/23-24 ITEM 11 FINANCE COMMITTEE RECOMMENDATIONS

The Finance Committee had met on 2nd April 2024. Councillor Tiltman as Chair of the Committee made the following recommendations to full council:

- **Budget 2023/24:** that there was no threat to the 2023/24 budget at year end. The balance carried forward is less than forecasted to set the precept budget but there is still the VAT reclaim for 23/24, interest on money in the building society and the Rights of Way agency agreement reclaim to receive.
- **Earmark Reserves:** it was recommended to earmark reserves in the 2024/25 budget as

follows:

- External Audit 2022/23 £375
- Coity Wallia Conservators £3,000 (no decision to pay this money was made)
- **Library Services:** to defer a decision until after receipt of information from Awen Cultural Trust in May 2024.
- **Solar Lanterns:** to defer a decision until after April 2024 as it is something for consideration for autumn 2024.
- **Grass Cutting 2023/24:** to continue the agreement with the current grass cutting contractor for 2024/25
- **Flower Baskets/Planter/Beds:** to continue with the current contractor, the price having been agreed for two years in 2023/24.
- **Next Meeting:** June or July 2024

Resolved: It was unanimously agreed that all recommendations be accepted.

188/23-24 ITEM 12 FINANCE & ACCOUNTS

1.Payments

The Clerk requested authority to make the payments listed for March 2024 totaling £3,376.13. The unaudited balance carried forward to April 2024 is £37,596.29.

2.Income

No income received in the month.

3.Audit 2022/23

The Clerk had chased up the conclusion of audit to be told it had been started but not finished. An email had been received requesting an explanation of the increase in fixed assets and a copy of the Budget. These were both provided.

4.Rights of Way Agency Agreement Claim 2023/2024

The Clerk has drafted a claim for 2023/2024 of £915.00 which will be submitted to BCBC.

Resolved: The information was noted and accepted and authority given to make the payments listed for March 2024.

189/23-24 ITEM 13 CHAIR'S REPORT

The Chair had attended a recent meeting of the Coity Wallia Board of Conservators and gave feedback. He had clarified that if the Conservators wish to have a financial donation they need to request it in writing to the Clerk of SBM CC so that the council has a paper trail for the audit. He said the Clerk had checked the council files and the last resolution on donating to the Conservators made pre-covid in December 2021 was as follows: To offer the Conservators £3,000 in funding in the first year to be reviewed annually and the Clerk to request a breakdown of how the money is spent throughout the year in the portion of land assigned to SBM CC.

Resolved: Following a discussion it was unanimously agreed that a request for funding needs to be made by the Conservators on an annual basis. In addition, the Chair was asked to request that a meeting is held with the Conservators and the 4 Chairs and Clerks of the minor authorities.

190/23-24 ITEM 14 BOROUGH COUNCIL UPDATES/WARD REPORTS

Councillor T Thomas: said there had been an isolated incident a CCYD, but that all proper procedures had been followed.

Councillor Y Walton-Davies: had attended a Board of Conservators meeting and gave feedback.

Councillor B Tiltman: following the recent management changes at Sarn Centre and the change of venue within the Centre for the council meetings, Councillor Tiltman suggested the Roll of Honour board should be moved into the library.

Councillor M Williams: had attended the recent OVW National Awards Conference on behalf of the Community Council where there were some particularly innovative ideas that won awards.

Councillor J Williams: made enquiries about the speed camera near Bryncethin Memorial Hall.

Councillor M John: had been dealing with a social housing emergency and reported on an incident at Sarn cemetery.

Resolved: All information was noted. The Clerk was asked to request a copy of the presentations made by some entrants to share with council members. It was unanimously agreed to move the Roll of Honour board into the library and the Clerk was asked to make the necessary arrangements.

191/23-24 ITEM 15 CLERK'S REPORT

Community Gardens: The council's appointed solicitor has confirmed to the Clerk that she has not received neither an acknowledgement nor a response to the two letters sent to BCBC weeks ago.

One Voice Wales Membership Renewal: The Clerk had received the renewal letter for the sum of £1,189 due 1st April 2024. This is based on 2901 chargeable dwellings @ £0.41p per dwelling. The figure is based on the Valuation List not the Electoral Register.

Resolved: The information was noted. It was unanimously agreed that the Clerk should renew the One Voice Wales Membership Renewal.

192/23-24 ITEM 16 CORRESPONDENCE

All correspondence had been forwarded by email to Members and with the Chair's permission two further items had been added as they were received after the meeting papers had been distributed.

The following were highlighted by the Clerk:

- One Voice Wales - New consultation: Senedd Cymru (Electoral Candidate Lists) Bill (responses by 12/4/24)
- BCBC - Sarn Community Centre update
- BCBC - Armed Forces Covenant
- SSAFA - thank you for a recent donation
- Kids Cancer Charity - thank you for a recent donation
- Urdd Gobaith Cymru - financial request
- Resident - Observations on Planning Application P/24/82/HAZ and a note ref. land use
- Resident - Observations on PEDW Ty'n y Waun Solar Farm
- Welsh Government - PEDW DNS application Ty'n y Waun Solar Farm (comments by 25/4/24)

Resolved: The items of correspondence were noted. A discussion on the Senedd Cymru (Electoral Lists) Bill was discussed and the Clerk was asked to respond following receipt of several members observations/comments on this Bill. It was unanimously agreed that a community council response to the Bill should be made by the Clerk and that individuals should also respond should they wish.

NOTE: Councillor Mark John left the meeting at pm 8.06 pm and did not take part in item 17. Councillor Bernard Tiltman chaired this item.

193/23-24 ITEM 17 PLANNING MATTERS

With the Chair’s consent the Clerk had send out some additional planning information received since the papers for the meeting were distributed.

2 planning requests had been sent out in the month and 1 decision and 1 appeals.

2 Planning Aid Wales event details had been sent out in the month.

Resolved: The planning information was discussed and P/23/412/OUT was noted as an appeal with PEDW reference CAS-03065-L4R2B7. The council had objected to the planning application and no further comments were made.

194/23-24 ITEM 18 ITEMS FOR THE MAY 2024 ORDINARY MEETING

- Draft Boundary Review (if available in time for the meeting)

The agenda will be kept open for any items that may arise during the month.

The next meeting of the St Brides Minor Community Council will take place on Monday 13th May 2024 at Sarn Lifelong Learning Centre and via zoom at 6.30 pm. The Annual Meeting will take place prior to the Ordinary Meeting at 6.00 pm.

The meeting closed at 8.11pm.

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Chair of Council

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13th May 2024