

# ST BRIDES MINOR COMMUNITY COUNCIL CYNGOR CYMUNED LLANSANTFFRAID

Chair: Councillor Mark John  
Vice-Chair: Councillor Bernard Tiltman

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Ann C. Harris  
St Brides Minor Community Council  
C/o Sarn Lifelong Learning Centre  
Merfield Close  
Sarn  
CF32 9SW

**Tel/ Ffôn:**  
07949451690

**E-mail/E-bost:**  
[stbridesminorcc@gmail.com](mailto:stbridesminorcc@gmail.com)

**Website/Gwefan:**  
[www.stbridesminorcommunitycouncil.com](http://www.stbridesminorcommunitycouncil.com)

7<sup>th</sup> May 2024

To: All St Brides Minor Community Councillors

You are hereby summoned to attend the Annual Meeting of St Brides Minor Community Council at Sarn Centre and via zoom on Monday 13<sup>th</sup> May 2024. The Annual Meeting will start at 6.00 pm, followed by the Ordinary Meeting at 6.30 pm, for the purpose of transacting the following business.

Should you wish to receive further details of any agenda item, I will be happy to provide all available information.

Yours sincerely

*A.C. Harris*

Ann C Harris  
Clerk & RFO

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## AGENDA

### Annual Meeting

1. To receive Apologies for Absence
2. To receive Declarations of Interest
3. To appoint a Chair for the year 2024/25
4. To appoint a Vice Chair for the year 2024/25
5. To receive a copy of Minutes of the Annual May 2023 Meeting as an aide memoire
6. To determine a timetable of meetings for 2024/25
7. To appoint Committees and agree their terms of reference:
  - Finance & Resources Committee
  - Staff and Disciplinary Committees
8. To appoint representatives to the following:
  - BCBC Town & Community Council Forum
  - One Voice Wales Area Committee
  - One Voice Wales Larger Councils Committee
  - One Voice Wales Annual Meeting and Conference
  - Coity Wallia Board of Conservators
9. To note the 2024/25 allowances for the Chair, Vice-Chair and Councillors as agreed at the December 2023 Precept Meeting
10. To agree the Internal Auditor for the 2023/24 Audit
11. To agree the Council's solicitor for 2024/25
12. Agreement from all to adopt the Council's Code of Conduct